



## Admissions Policy

Parents considering applying for a place for their child at Aston by Sutton Primary School can arrange a visit by contacting the school secretary. Call 01928 711953 or email [admin@aston.cheshire.sch.uk](mailto:admin@aston.cheshire.sch.uk)

### Admissions Policy

Cheshire West and Chester Council policy ensures that all children living within a catchment area can be offered a place at a school near their home. The CW&C Council will contact parents during the Autumn term, the year prior to admission, giving full details of the admission procedure and the dates by which parents need to inform the CW&C Council of their choice of school. As your local small school we welcome all local children to become part of 'Our School Family'. If however, we have not reached our admission limit, parents from outside catchment can express a preference for our school, and if this preferred school is below the admission limit for the relevant age group, a place will be offered.

**The school currently has an admission limit of 15 pupils per year group.**

If our school is over subscribed, the priorities for admission are on the following bases:

Children in Cheshire Care

Children resident within the Aston by Sutton Primary School catchment zone.

Children with older brothers or sisters in the school.

Children living nearest the school.

You can view the latest Cheshire West and Chester Admissions Policy at:-

[www.cheshirewestandchester.gov.uk/admissions](http://www.cheshirewestandchester.gov.uk/admissions)

Or contact CWAC by telephone 0300 123 7039.

There is one intake into our Reception Class each September. All these children will become 5 years old by the 31st August of the following year. Parents of younger children do have the option to defer entry to the reception class until the following January in the Spring term.

Aston Lane, Aston, Cheshire, WA7 3DB  
Tel/Fax: 01928 711953 E-Mail: [head@aston.cheshire.sch.uk](mailto:head@aston.cheshire.sch.uk)  
Head Teacher: Anna Plant

## **Admission induction arrangements**

Every effort is made to ensure that children settle quickly and happily into school. Intakes to Reception are staggered initially, enabling staff to give children more attention during their first weeks. Before starting school, all children will have had a preliminary visit. A settling in period is planned for the first few weeks of term beginning with half days and then gradually lengthening the school day until children are happy to stay for a full day.

## **In Year Transfers**

If you move in to area, or wish for your child to transfer from a school to Aston by Sutton Primary School, please contact CWAC Admissions Team on 0300 1237039 or alternatively, via the website shown below.

Making an application for an In-Year Transfer can be completed online following the link below, and navigating to In Year School Transfer Process.

[www.cheshirewestandchester.gov.uk/admissions](http://www.cheshirewestandchester.gov.uk/admissions)